



Standard: 4.2
Subject: Uniform Guideline
Revision Date: 02/26/2008 01/21/2009
Effective Date: 01/21/2009

GENERAL

When in uniform (on or off duty), the personal appearance of all members reflects directly on OEC. All members when in uniform, shall present a clean, neat, well groomed appearance at all times. Uniforms worn shall be designated by the Director, and shall be clean, neatly pressed, with polished brass and maintained shined shoes. It is the responsibility of the member to read and understand all guidelines set forth by OEC.

4.2.1: USE OF UNIFORMS

Uniforms shall be worn at any event sponsored by OEC that members will be providing medical coverage. The Director reserves the right at any time to have members wear their uniforms to any event, class or other OEC sponsored event.

OEC uniform items shall not be worn off-duty.

4.2.2: UNIFORM MAINTENANCE

All members shall be required to maintain their uniform in good condition at all times. All members must remember that the appearance of the uniform reflects on the entire program. All uniform items purchased by OEC shall remain the property of OEC and shall be returned, in good condition, (with consideration for normal wear) upon request or separation with the program.

Uniform items that have been purchased by the member will remain the property of the member. Uniform use shall remain the same for current and past members and guideline will be upheld.

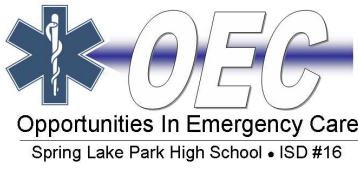
4.2.3: PROHIBITED ITEMS WHEN ON DUTY

JEWELRY: If a necklace is worn, it must be concealed under the shirt. Bracelets, other than medical alert tags, are not permitted. No more than one ring shall be worn on each hand. A wristwatch is required.

PINS: Only program awarded service pins may be worn on a uniform. The Director must approve exceptions.

PIERCINGS: No member shall wear exposed body piercing. The exception is females may wear a single pair of stud type earrings.

FRAGRANCES: Due to allergies and sensitivities, fragrances shall not be used, with an exception to deodorant as long as deodorant is of minimal fragrance.



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No items shall be worn, affixed, or attached to a uniform unless specifically authorized by the Director.

TOBACCO: Tobacco and tobacco-imitation substances shall not be used at anytime.

4.2.4 UNIFORM COMPONENTS

Components of the uniform that will be defined within this policy include: hats, coats, shirts, sweat shirts, ties, pants, badge, name tag, rank insignias, belts, socks, and shoes. Purchase of any uniform item must be approved, in advance, by the Equipment Manager.

Patches shall display the OEC patch on the left sleeve, and Medical certification on the right.

Uniforms are issued based upon need.

Uniforms shall be maintained in good repair, clean, and non-faded. Patches that become frayed should be replaced. If a silk-screen insignia becomes cracked or shows excessive wear, the garment shall be replaced.

4.2.5 UNIFORM

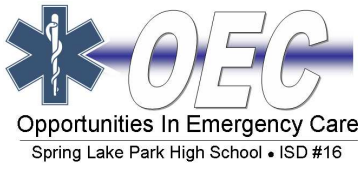
Uniform should be worn by members participating at an OEC sponsored event or if member is engaged in public contact events. Members are to wear uniform when attending specified meetings to represent OEC.

It is recommended that a long sleeve uniform be worn during the winter months and a short sleeve uniform be worn during the summer months.

4.2.5.1 SHIRT: Approved white uniform shirt with military seams, epaulets, and approved patches. A white T-shirt is to be worn at all times under the uniform. A mock turtleneck or long sleeve white shirt may be worn in lieu of the white T-shirt in winter months. Long sleeve shirts shall not be worn under short sleeve uniform shirts. Students will be allowed to wear a plain white button down dress shirt with Director approval.

4.2.5.2 COAT: Coats will be provided by OEC for members to wear in cold environments. Coats may be purchased by member with Director approval. Members are to wear coats that appropriately represent them, and shall be returned promptly after use in good condition

4.2.5.3 PANTS: Members shall wear approved dark blue EMS Pants while in uniform. EMS Pants shall have medic cargo pockets with reflective striping on pocket flap. Members may wear plain dark blue dress pants upon Director approval.



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* Members who currently own black EMS pants will be allowed to wear them in uniform until 2010. No new black pants may be purchased for uniform use.

4.2.5.4 INSIGNIAS: All persons are to wear the gold medical caduceus on collar at all times. Officers shall wear rank insignias on the left collar of shirts at all times. The approved caduceus shall be worn with the point starting at the corner seam of the collar and being centered at the top between the two edges of the collar. Insignias should not be worn with director approved plain white shirts.

4.2.5.5 AWARDS: Approved award pins shall be worn on uniforms when taking part in special occasions (parades, funerals, etc.). Pins shall be centered above left pocket up until three across and then placed above one another. Stars will be worn on right shirt pocket flap, centered and extending outward. Awards should not be worn with director approved plain white shirts.

4.2.5.6 BELT: Must be plain black or black uniform belt

4.2.5.7 SOCKS: Approved dark blue or black. Any color may be worn with boots if not visible.

4.2.5.8 SHOES: Must be a polishable shoe or boot. Footwear being worn will be approved by Equipment Manager.

4.2.5.9 HAT: Hats will be worn only at outdoor or events where there is inclement weather. Hats must be a navy blue stocking cap with no embroidery or insignias. Baseball style caps will not be permitted.

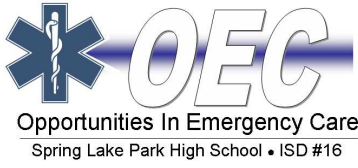
4.2.5.10 Identification Tag: Members shall wear approved current Identification tag at all times while in uniform. Identification tag shall be worn on the out most garment with the exception of the coat. ID tag may be worn under coat. ID tag is preferred to be worn on the right epaulet.

4.2.6 OTHER UNIFORM SPECIFICATIONS

4.2.6.1 NAME BAR: Shall be an approved gold name bar with first name and to be worn centered above right shirt pocket. This item is an option for non student members only.

4.2.6.2 BELT ACCESSORIES: All OEC issued equipment may be worn on belt. Any other accessories are to be approved by the Director.

4.2.6.3 UNDERSHIRTS: The undershirt worn under a uniform item shall not contain any writing or insignia that is visible through the over shirt.



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4.2.6.4 THERMAL WEAR: The thermal wear shall not contain any writing or insignia that is visible through the over shirt. Included in thermal wear are turtle neck sweaters worn under a uniform.

4.2.6.5 GLOVE POUCH: Members may wear, on their belt, a dark blue or black pouch to carry medical gloves and disinfectant wipes.

4.2.6.6 PATCHES: The most current OEC patch shall be worn on the left sleeve. Medical patch is to be worn by certified members to the level of certification on right sleeve. Patches are not to be affixed to plain white Director approved shirts.

4.2.6.7 INSIGNIAS: Insignias shall be OEC approved only. All other pins, awards or other items that members want affixed to the uniform must be approved by the Director.

4.2.7 INTERPRETATION

The Director shall decide matters of interpretation of this policy or specific content. The Director shall establish approved uniform items.

The Director must approve any clothing item that a member wishes to wear that is not specified in this policy or non OEC issued item in advance.

4.2.8 COMPLIANCE

It shall be the responsibility of the Director or designee to ensure that members comply with the uniform policy. The Director or designee shall evaluate the appearance of a member and take appropriate action with regard to member's appearance.