

**SCHOOL POLICIES
INDEPENDENT SCHOOL DISTRICT 16**

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SERIES	200	School Board
SUBJECT	213	School Board Committees
Adopted		June 10, 2003
Revised		June 14, 2011

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees and task forces of the School Board.

II. GENERAL STATEMENT OF POLICY

The Board will function as a Committee of the Whole to function efficiently and focus on student achievement rather than management of the school district, or performing functions of the Superintendent or other district administrative personnel.

III. TASK FORCE STRUCTURE

- A. There shall be no standing committees except the Committee of the Whole. The Board chair shall appoint special task forces as the Board may deem necessary or advisable, and the chair shall be an ex-officio member of each task force. Special task forces may be appointed for fact finding, deliberation or advisory functions, but never to have legislative or administrative power. All task forces of the Board shall follow the provisions of the Minnesota Government Data Practices Act. The task force shall report to the full Board for any action and will be considered dissolved when its final report has been made to the Board.
- B. The Chair will appoint the chair of any special task force as well as members to the task force, based upon Board members' expressed interest.
- C. Special task forces may include but are not limited to:
 - 1. Board Compensation
 - 2. National Convention
 - 3. Policy Review

4. Negotiation teams
 - a. Clerical
 - b. Nurses
 - c. Paraprofessionals
 - d. Food Service/Custodians
 - e. Administrators, Principals and Confidentials
 - f. Superintendent
 - g. Teachers
5. Superintendent Evaluation

IV. PROCEDURES FOR SPECIAL TASK FORCES

- A. All meetings of special task forces shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law. Pursuant to law, if the special task forces contains fewer Board members than a quorum of the full board, the meeting need not be open or held pursuant to notice.
- B. A special task forces shall act only within the guidelines and mission established for that task force by the School Board.
- C. The power of a special task force of the School Board is advisory only and is limited to making recommendations to the School Board.
- D. A special task force shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the School Board.

V. RATIONALE

The School Board believes that operating as a Committee of the Whole allows it to function efficiently and focus on student achievement rather than management of the school district, or performing functions of the Superintendent or other district administrative personnel. In addition, the School Board believes that Board Committee structures contribute to its governance role and responsibilities in providing for public engagement and consultation.

Legal References: Minn. Stat. § 471.705 (Open Meeting Law)

Cross References: Policy 201 (Legal Status of the School Board)

Policy 203 (Operation of the School Board - Governing Rules)

MSBA Service Manual, Chapter 13, School Law Bulletin "C" (Minnesota's Open Meeting Law)