



SPRING LAKE PARK SCHOOL DISTRICT 16

District Services Center
1415 81ST Avenue NE
Spring Lake Park, MN 55432

Minutes of the Board Work Session School Board, Independent School District 16 Spring Lake Park, Minnesota Tuesday, November 9, 2010 – 5:45 p.m.

A. **CALL TO ORDER: 5:46 p.m.**

Chairperson Vranish called the meeting to order at 5:46 p.m.

The following School Board members were present: Colleen Vranish, John Stroebel (6:00 p.m.), Marilyn Forsberg, Gary Brisbin, Kelly Delfs, Jodi Ruch, and Superintendent Dr. Jeff Ronneberg.

The following School Board members were absent: Annette Winrick.

B. **AGENDA APPROVAL**

Chairperson Vranish noted no changes to the agenda.

Motion by Ruch, seconded by Brisbin, motion carried.

C. **DISCUSSION ITEMS**

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

• Secondary Schedule 2011-12 Update

Denise Waalen opened the presentation on the Secondary Schedule Change Update. She noted: Effective Operations: Develop an implementation plan for a six-period schedule, or equivalent, to maximize student learning. It was noted the Board's consideration of a schedule change began in March when the budget development process identified budget reductions and modification (\$1.5 million for 2009-10, \$2.3 million for 2010-11, and projected \$1.7 million for 2011-12).

Principal Paula Hoff and Dr. Bill Sommers, Principal, reviewed the progress of the secondary schedule 2011-12.

- On August 24, 2010, the School Board approved the parameters for the administration's recommendation to proceed with the planning and implementation of new high school and middle school schedules (six-period day or its equivalent) for the 2011-12 school year.
- The School Board established parameters for effectively implementing this change in a "Guiding Change" document.
- Background Information 2010: August—provided information regarding process to be followed; October—provided specifics and updates regarding current status; November: provided data regarding staff and parent feedback as well as next steps.
- Components of the process at the High School: graduation credit and course requirements, daily schedule structure, and yearly schedule structure.

Assistant Principal Jane Stevenson and Principal Bill Sommers discussed the high school credit and course requirements currently utilized at Spring Lake Park High School, the State requirements, and the proposed requirements.

The Daily Schedule Task Force has studied multiple schedule structures which include semester/trimester. They also continue to examine structures for maximizing student options/personalization under a trimester-based schedule.

High expectations, high achievement for all. No excuses.

The next steps for the High School will examine multiple schedule scenarios to address: maximize student choice/personalization, Music/World Language, Advanced Placement, Intervention, and credit make-up. Also included will be to establish daily time structures in line with the Guiding Change document.

Principal Paula Hoff reviewed the process at Westwood Middle School. The same guidelines are being used at the middle school as at the high school. While credits are not an issue at the middle school level, staff are investigating creative models to develop options. Feedback has been received from parents. A SWOT Analysis (strengths, weaknesses, opportunities, threats) has been conducted with staff regarding current proposals. Continuing communication will be included as part of weekly parent e-mail updates.

2. Other

The School Board Retreat took place on Friday, October 29, 2010. The Board met at TeamWorks in Centerville, MN. The day centered on building board policy and operations. Four School Board members volunteered to participate in the upcoming policy refinement process task force. There will be two groups involved in this task force—one to include John Stroebel and Gary Brisbin; and the second group to include Marilyn Forsberg and Jodi Ruch.

Board members Stroebel and Brisbin will continue with training from Dennis Cheesebrow on how to go about drafting Board policies. They will then complete the initial drafts. Board members Forsberg and Ruch will then work with Stroebel to edit the initial drafts. The work would then come to the Board as a whole.

Staff Folleeezzz have asked School Board members to be judges again at the event on Friday, November 19, 2010.

D. **ADJOURNMENT: 6:37 p.m.**

Chairperson Vranish requested a motion to adjourn the Board Work Session.
Motion by Delfs, seconded by Forsberg, motion carried.

_____ Date

_____ Annette Winrick, Clerk
Independent School District 16
Spring Lake Park School District