



## SPRING LAKE PARK SCHOOL DISTRICT 16

District Services Center  
1415 81<sup>ST</sup> Avenue NE  
Spring Lake Park, MN 55432

### Minutes of the Regular Meeting School Board, Independent School District 16 Spring Lake Park, Minnesota Tuesday, November 9, 2010

#### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE 7:00 P.M.

Chairperson Vranish called the meeting to order at 7:00 p.m.

The following School Board members were present: Colleen Vranish, John Stroebel, Marilynn Forsberg, Gary Brisbin, Kelly Delfs, Jodi Ruch, and Superintendent Dr. Jeff Ronneberg. Also in attendance were the 2010-11 Student Board Representatives: Krista Bryz-Gornia and Mike Edgett.

The following School Board members were absent: Annette Winrick.

#### B. AGENDA APPROVAL

Chairperson Vranish noted no changes to the agenda and asked for a motion to approve the agenda.  
*Motion by Stroebel, seconded by Delfs, motion carried.*

#### C. SOME FUTURE EVENTS

Board Chairperson Vranish reviewed the following events:

- Thursday, November 11, 2010, High School Play 7:00 p.m. (half-price for mentors/mentees/students)
- Friday, November 12, 2010, No School K-12, Staff Workshops/In-service
- Friday, November 12, 2010, High School Play, 7:00 p.m., FAC
- Saturday, November 13, 2010, High School Fall Play, 2:30 p.m. Matinee and 7:30 p.m. FAC
- Monday, November 15, 2010, High School Jazz Concert, 7:30 p.m., FAC
- Tuesday, November 16, 2010, Middle School Fall Play, 7:00 p.m. Westwood Cafeteria
- Thursday, November 18, 2010, Middle School Fall Play, 7:00 p.m., Westwood Cafeteria
- Friday, November 19, 2010, Panther Foundation Staff Folleeeez, 7:00 p.m. FAC
- Tuesday, November 23, 2010, School Board Work Session, 6:30 p.m., DSC
- Thursday, November 25 and Friday, November 26, 2010, No School K-12, Thanksgiving Holiday All Offices Closed.
- Wednesday, December 1, 2010, High School NSC Jazz Festival
- Friday, December 3, 2010, End of Trimester 1, K-12
- Monday, December 6, 2010, No School K-12, K-12 Staff Workshops/In-service
- Tuesday, December 14, 2010, Truth In Taxation 7:00 p.m. followed by Regular School Board Meeting, Communication to the Board and Administration at 6:45 p.m.

#### D. CONSENT AGENDA

1. Minutes of the October 12, 2010 Regular School Board Meeting, and the October 26, 2010 School Board Work Session.
2. Approval to Pay Bills for October 2010, in the following amounts:

General	\$2,489,674.11
Food Service	228,922.39
Transportation	3,659.69
Community Education	72,693.81
Capital Expenditures	158,117.43

*High expectations, high achievement for all. No excuses.*

Building Construction	
Debt Service	103,392.43
Trust and Agency	4,872.05
OPEB TRUST ACCT	0.00
OPEB DEBT SERVICE	0.00
Total of All Funds	<u>\$3,061,331.91</u>

3. Personnel Items

I. EMPLOYMENTS

NAME	LOC/POSITION	START	SALARY	NEW/REPLACE
Elisabeth Charboneau	HS/English Teacher	10/19/10	\$ 30,345*	Replace
Tamara Miels	WWMS/Math Teacher	11/03/10	\$ 25,761*	Replace
Andrew Sinko	NP/Basic Skills Teacher (.5)	11/02/10	\$ 13,885*	Enrollment
Ryan Stromberg	DSC/Director of Human Resources	12/20/10	\$ 64,461*	Replace

\*Pro-rated

II. LEAVES OF ABSENCE

Charles Stanek Custodian – SH– Requests a full-time Family and Medical Leave of Absence beginning October 13, 2010 and continuing for a maximum of twelve (12) weeks as permitted by FMLA Law.

Andrew Sinko Teacher – NP – Rescind 1.0 General Leave of Absence for the 2010-2011 school year and replace with .5 General Leave of Absence.

III. TERMINATIONS/RESIGNATIONS

Laura Larson – Paraprofessional – Senior High - Resignation as of October 12, 2010

Amanda Aamodt – Teacher – WWMS – Resignation as of November 2, 2010.

*Motion by Forsberg, seconded by Brisbin, motion carried.*

**E. PRESENTATIONS AND RECOGNITIONS**

Family, Career and Community Leaders of America (FCCLA): Advisor Lori Henry and student members: Morgan Croft, National Officer, Leah Sylvester, and Rachel Eiler reviewed awards received during the summer of 2010 and their national and state offices held. Ms. Henry expressed her appreciation for the students and their continued success in these endeavors.

**F. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.

• Secondary Schedule 2011-12 Update

Principal Paula Hoff and Dr. Bill Sommers, Principal, reviewed the progress of the secondary schedule 2011-12.

- On August 24, 2010, the School Board approved the parameters for the administration's recommendation to proceed with the planning and implementation of new high school and middle school schedules (six-period day or its equivalent) for the 2011-12 school year.
- The School Board established parameters for effectively implementing this change in a "Guiding Change" document.
- Background Information 2010: August—provided information regarding process to be followed; October—provided specifics and updates regarding current status; November: provided data regarding staff and parent feedback as well as next steps.
- Components of the process at the High School: graduation credit and course requirements, daily schedule structure, and yearly schedule structure.

Assistant Principal Jane Stevenson and Principal Bill Sommers discussed the high school credit and course requirements currently utilized at Spring Lake Park High School, the State requirements, and the proposed requirements.

The Daily Schedule Task Force has studied multiple schedule structures which include semester/trimester. They also continue to examine structures for maximizing student options/personalization under a trimester-based scheduled.

The next steps for the High School will examine multiple schedule scenarios to address: maximize student choice/personalization, Music/World Language, Advanced Placement, Intervention, and credit make-up. Also included will be to establish daily time structures in line with the Guiding Change document.

Principal Paula Hoff reviewed the process at Westwood Middle School. The same guidelines are being used at the middle school as at the high school. While credits are not an issue at the middle school level, staff are investigating creative models to develop options. Feedback has been received from parents. A SWOT Analysis (strengths, weaknesses, opportunities, threats) has been conducted with staff regarding current proposals. Continuing communication will be included as part of weekly parent e-mail updates.

- Professional Learning Update

Ms. Denise Waalen, Director of Educational Services, reported on Spring Lake Park District 16 Professional Learning; continuously working to align the work of adults to improve personalized instruction in responsiveness to the varied students needs. She reviewed information as posted on the district website with accountability and professional development. Ms. Nemanich, as reviewed at the October School Board meeting, has updated/posted current information on staff professional development (math curriculum) and meaningful relationships and equity in the district.

The new teacher induction process has begun. We are continuing to work with our new teachers and the theme this year is utilizing the book One Can Make A Difference; learning community framework; professional learning review by Dr. Ronneberg.

On Friday, November 12, 2010, professional learning is taking place at all our buildings. There will be a full day of learning on Friday. Video clips will be posted on the district website.

- National Staff Development Council - Board of Trustees (Learning Forward)

Ms. Waalen noted that Dr. Jeff Ronneberg has been appointed to the NSDC Board of Trustees. Dr. Bill Sommers, Principal of Spring Lake Park High School and former President of the NSDC Board of Trustees, presented information regarding Dr. Ronneberg's appointment as 1 of 8 trustees that set policy nationally. Dr. Sommers noted that we are truly fortunate to have Dr. Ronneberg as our "lead learner."

2. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

- Monthly Financial Reports

Director of Business Services Amy Schultz reviewed the following August 2010 reports: Treasurer's Report; Cash Balance; Receipts/August; Outstanding Investments; Statement of Revenues; and Statement of Expenditures.

3. **Communication and Connections:** Increase the connection, engagement, and support for our families and community.

- Panther Foundation Activities Report

Ms. Colleen Pederson, Director of Community Education, presented current Panther Foundation Activities. She noted that since 2004, a quarter of million has been raised by the Panther Foundation and distributed for Spring Lake Park Schools District 16 projects. Recently \$23,000 was awarded for nine grant projects.

Ms. Pederson reviewed two major fund-raising events coming up soon:

1. The Staff Follieez on Friday, November 19, 2010 at the Fine Arts Center. Many staff and student participants will be seen. Superintendent Ronneberg has always participated and the School Board will judge events again this year. There will be dinner available prior to the event.
2. The Panther Foundation Gala Event will be held on February 26, 2011. This will be the 7<sup>th</sup> Annual Gala. Over \$90,000 was raised last year.

Membership with the Panther Foundation can be done through the district website under community links to either join or renew. Other donation opportunities include a live and silent auction during the Gala Event.

Superintendent Ronneberg recognized Ms. Pederson for her tremendous time and work with the Panther Foundation.

4. Superintendent's Report:

Superintendent Ronneberg reported on the following:

- **Elementary Demographics, Boundaries, and Programming Study:** Amy Schultz and Tom Larson are heading up this study; anticipate that an initial executive summary will be completed by the end of November (will provide enrollment trends and projections by neighborhood and school, elementary marketshare trends, and an evaluation of current and optimal facility utilization at each of our sites). This information will be utilized to identify options and next steps to address immediate and long-term needs. At this point, we have not identified any boundary options for any consideration at this time.
- A series of three meetings will begin with our **Communications and Connections Advisory Council** on Monday, November 15, 2010. Superintendent Ronneberg will meet with this diverse group of 15-20 community members. Over the course of these three meetings they will assess our current communications—such as newsletters, website, e-communications, use of social media—and identify strengths and opportunities for improvement.
- The economic crisis is something we need to respond to. We met as a Board for a full day just over a week ago to strategically plan for the future. As you know, the State of Minnesota is facing a \$6 Billion dollar deficit in the upcoming legislative session, and there will be many new faces at the table as our legislature tackles this deficit. With K-12 education being 37% of the budget, and the budget needing to be reduced by 20%, we, like school districts throughout the metropolitan area and across the state, are projecting that we are in year 3 of an anticipated 7 years of flat funding from the State. We have made reductions in expenditures in recent years, realizing efficiencies in all aspects of our school district. The topics we have discussed earlier this evening, such as our transition to a six period day, are in response to the budget situation we face and our need to position our district for the future. The budget situation is real, and we need to plan for it proactively. It will require us to work in partnership as a staff, with our parents and community, and with our legislators. Superintendent Ronneberg thanked Don Betzoldt for his many years of service to our community; and congratulated Pam Wolf, our new Senator. In addition, he congratulated Tom Tilberry and Tim Sanders in their successful re-election bids.
- Superintendent Ronneberg commended staff at Woodcrest Elementary after his observations in classrooms last week. He noted that the student engagement, as a result of the instruction, was at the highest level - that of a model school. Students were engaged in dialogue, were setting goals and monitoring their own learning. It got that way because the staff at Woodcrest are adult learners who are committed to their students, and who have made learning a part of their work together, and they put their learning into practice. This kind of learning is happening among the adults in each of our schools. The students benefit as a result of this. Thanks staff - your efforts are appreciated!
- This next week is American Education Week, a week in which we celebrate the importance of education and learning, and the work of our teachers and staff that make that happen. Jim Knight, a professor at the University of Kansas, described the importance of learning well, and I think the importance of learning as we collectively face challenges over the next few months: "*Radical learners... are people who are driven by learning, who get up in the morning fired up to try something new, to make a difference, to teach and learn. They work the system to make it better, more equitable, more challenging and supportive. They work really hard because they know how much learning matters.*"

**G. ACTION ITEMS**

1. Resolution Sale of General Obligation School Building Refunding Bonds, Series 2010A Motion by Ruch, to approve the Resolution Sale of Bonds as presented by Director of Business Services Amy Schultz.

**RESOLUTION AWARDING THE SALE, DETERMINING  
THE FORM AND DETAILS, AUTHORIZING  
THE EXECUTION, DELIVERY, AND REGISTRATION, AND PROVIDING  
FOR THE PAYMENT OF  
GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2010A**

**Bond Sale Summary from Springstead Incorporated:  
Refunding of 2004B Debt Issuance**

Par Amount of Sale: \$8,795,000  
 Method of Sale: Competitive  
 Number of Bidders: 4  
 Bid Spread Lo to High: .25% (25 basis points)  
 Winning Bidder: Piper Jaffray  
 Interest Rate on Original Debt: 4.55%  
 Interest Rate on New Debt: 1.60% (1.64% presale estimate)  
 Net Reduction in Future Debt Payments: \$475,733 (\$462,390 presale estimate)  
 Net Present Value Benefit: 4.873%  
 Moody's Rating: A1 Stable (Aa2 Credit Enhanced).

The motion for the adoption of the foregoing resolution was duly seconded by Member Stroebel, and upon vote being taken thereon, the following voted in favor thereof: Colleen Vranish, John Stroebel, Marilyn Forsberg, Gary Brisbin, Kelly Delfs, and Jodi Ruch.

and the following voted against the same: None.

Absent: Annette Winrick.

whereupon said resolution was declared duly passed and adopted.

2. American Education Week, November 14-20, 2010

*Motion by Forsberg, seconded by Delfs, to approve the following resolution:*

WHEREAS, American Education Week was first observed in December 1921 as an opportunity to focus public support on our nation's schools; and

WHEREAS, the strength of our nation depends on a citizenry that values our public schools and supports our children's education; and

WHEREAS, all staff in the district provide a safe, healthy and nourishing learning environment for our children and communities; and

WHEREAS, schools bring together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE BE IT RESOLVED the School Board of Spring Lake Park Schools hereby designates November 14-20, 2010, as American Education Week in Spring Lake Park Schools.

*Roll Call voted in favor thereof:* Colleen Vranish, John Stroebel, Marilyn Forsberg, Gary Brisbin, Kelly Delfs, and Jodi Ruch; and the following voted against the same: None. *Motion carried.*

3. First Reading of New Policy

*Motion by Stroebel, seconded by Brisbin, to approve the first reading of the following new policy:*

701.1 FUND BALANCE

*Motion carried.*

4. Acknowledgment of Gifts

*Motion by Ruch, seconded by Stroebel, to acknowledge the following gifts and to extend the School Board's thanks and appreciation:*

<u>Gift</u>	<u>Donor</u>	<u>Program</u>
<u>FOR BACKPACK PROJECT AUGUST 2010:</u>		
250 Backpacks with Supplies	Eaglebrook Church, Spring Lake Park Campus	
\$2,000	Panther Foundation	
Backpack Supplies	The Eagles Club	
Backpack Supplies	10490 Pierce Street Block Party	
	Mary Baggenstass, Block Captain	
\$100	Brad & Kelly Delfs	

<u>\$50</u>	Amy Schultz	
		Subtotal (cash/check only) \$2,150
<u>FROM WELLS FARGO COMMUNITY SUPPORT CAMPAIGN:</u>		
\$800	Michelle O'Leary	Lighthouse Program
<u>\$35</u>	<u>Erik A. Wyatt</u>	<u>District-wide</u>
		Subtotal \$835
<u>FOR LIGHTHOUSE PROGRAM TECHNOLOGY:</u>		
\$65	Leon & Katherine Goodrich	
\$75	Gayle and Dixie Gedstad	
\$30	Lisa and David Li	
\$60	Jane and Randy McGregor	
\$30	Roberta Megard	
\$30	Shawn and Michelle Harding	
\$30	Mike and Lynda Vacco	
\$100	Ellen Silverman and John Lee	
<u>\$30</u>	<u>Lisa Roden</u>	
		Subtotal \$450
<u>FOR LEARNING ALTERNATIVES COMMUNITY SCHOOL:</u>		
\$700	Lee Kopp, Kopp Family Foundation to fund the Random Acts of Kindness Program at the Learning Alternatives School	
		Subtotal \$700
<u>FOR PARK TERRACE ELEMENTARY SCHOOL:</u>		
\$800	Paul and Bev Matheson for "leveled" books	
		Subtotal \$800
		<b>Grand Total \$4,935</b>

*Motion carried.*

**H. BOARD FORUM AND REPORTS**

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

Student Board members Krista Bryz-Gornia and Mike Edgett presented the Student Report. Mr. Edgett reported on the Student Council's quest for a new Battle of the Bands; and the November 24 Blood Drive which will go to 11 local hospitals. He invited all donors to participate. Ms. Bryz-Gornia noted the date of December 10 for the Battle of the Bands with the vocal karaoke to begin at 6:00 p.m.. The school play will be performed four more times this weekend.

Board member Ruch reported on the Northpoint Elementary PTA meeting last night; she noted the presentation they received noted 12 different languages spoken at Northpoint Elementary School. The last football game took place last week. And the Board Retreat last Friday (7 hours) was rewarding work.

Board member Strobel plugged the play—that it was excellent.

Board member Forsberg reported on a number of meetings: WWI PTO meeting, fundraiser done; Spanish Immersion and 4-5 graders; she had to leave the Board Retreat prior to the end of the day to attend the MSBA meeting to select outstanding Board member. The next MSBA Board meeting was accomplished on-line, and the Minnesota School Boards Association estimates it will save approximately \$10,000 per meeting by having a meeting on-line for its state-wide members. Other reports included EMID.

Board Vranish reported on the Park Terrace PTA meeting last Thursday which included a teacher showcase at the meetings (the Kindergarten classroom was showcased—they are participating in a Can Do Canine service project to have the opportunity to name a canine that will be trained for a service dog. Other reports included AMSD with an after-election report of what the legislature will look like.

Communication to the Board and Administration:

Beginning at 6:45 pm, any member of the school district community can speak with members of the School Board and/or Administration. They will listen, ask clarifying questions, and when appropriate provide a clear plan for follow-up to comments or questions. The following individual spoke at that time:

- A member of the community came to address the Board and administration on the proposed secondary schedule change for 2011-12.

**J. ADJOURNMENT 8:16 p.m.**

*Motion by Ruch, seconded by Delfs, to adjourn the Regular Meeting at 8:16 p.m., motion carried.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Annette Winrick, Clerk  
Independent School District 16  
Spring Lake Park School District