

**Food Service Department**  
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**2011 - 2012 CATERING SERVICE REQUEST**

**All catering functions require at least 7 days notice to plan staffing and place food orders.**

Date/Day/Time of Event \_\_\_\_\_

Organization/Dept \_\_\_\_\_

Phone number/ext \_\_\_\_\_

Request by \_\_\_\_\_

Event Name \_\_\_\_\_

Location \_\_\_\_\_

Date submitted \_\_\_\_\_

Food/Beverage Request	Quantity	Unit Price	Ext Price
<b>GRAND TOTAL</b>			

**SPECIAL INSTRUCTIONS:**

\_\_\_\_\_

\_\_\_\_\_

**Payment Method:**

CASH       CHECK       Check # \_\_\_\_\_

<b>TRANSFER OF FUNDS</b>	
DEBIT Code: _____	Approved by: _____
Date: _____	
Nutrition Services CREDIT code: 02-000-000-707-608-000	
Approved by: Amy Kimmel	Initials: _____ Date: _____



# Spring Lake Park Food Service Catering Menu

## Beverages

Price includes cups, napkins, cream,  
Sugar and stir sticks:

15 cups.....	\$7.50
30 cups.....	\$15.00
50 cups.....	\$25.00
Milk (1/2 pint).....	\$.50
Juice (4 oz cup).....	\$.60
Water (10 oz) bottle.....	\$.75
Water 10 oz(24-case) bottle.....	\$12.00
Punch.....	\$8.00/gal
Lemonade.....	\$8.00/gal

## Bakery

Gourmet Cookies (2 oz).....	\$8.50/doz
Classic Cookie (1 oz).....	\$6.50/doz
Muffin (2-3oz).....	\$10.00/doz
Mini muffin.....	\$6.50/doz
Cinnamon Roll (2.5oz).....	\$10.00/doz
Caramel Roll (2.5 oz).....	\$10.00/doz
Bagels (4 oz).....	\$12.00/doz
Bagels w/cream cheese.....	\$18.00/doz

## Trays & Snack

Trays come with plates and napkins. The tray  
sizes listed below serve:

Small (10-15) Medium (25-30) Large (40-50)

### Veggie and Dip Tray

Small....\$20 Medium....\$40 Large....\$65

### Fresh Fruit Tray

Small....\$30 Medium....\$45 Large....\$80

Popcorn, pretzels or chips (1 oz).....\$1.25

Yogurt and fruit parfait.....\$3.25