



2010-2011 Budget Planning
and Development

DRAFT OF CURRENT BUDGET APPROACH FOR DISCUSSION

School Board Work Session

March 23, 2010





Strategic Directions and Budget Planning



- The purpose of budget planning and development is to align resources with our purpose, vision, and identified needs and directions within our strategic plan, positioning us to make effective decisions now and in the future
- Ultimately, our primary focus is aligning and maximizing the use of limited resources so that we are able to support staff in continuously meeting the needs of and **improving the learning of each of our students**
- In January we reviewed our recent successes, current initiatives, and emerging influences in detail. This evening we are providing a progress update of our budget planning and development process



Budget Planning and Development

Process to this point

- **November:** Wrap up 2008-2009 budget
- **December:** Initial enrollment and budget projections for 2010-11, while also updating current year budget
- **January:**
 - School Board developed *Guiding Change* document – desired results and unacceptable means – that defined out budget planning and development parameters
 - Budget planning data developed by administration





Budget Planning and Development

Process to this point



- **February 3 – Present:**
 - We're not starting from scratch: Ongoing review of ideas generated from last years extensive budget planning process, as well as those initiated by community and staff
 - Principals and directors working with School/Program Budget Planning Teams to identify potential budget modifications
 - Administrative Team meeting regularly to review progress and develop a coherent approach to budget adjustments. Identified \$200,000 in current year budget freezes
 - Board updates
 - Regular communications and updates to community and staff



Budget Planning and Development

DRAFT TIER I Budget Approach March 23, 2010

TIER I: Budget modification approach the district continues to review and is most likely to propose

Operations.....estimated \$500,000

- **Technology**
 - Energy savings: central shutdown of computer/technology equipment when not in use; Reduce technology service contracts; Other
- **Transportation**
 - Savings due to new transportation contracts for 2010-2011
- **Buildings and Grounds**
 - outdoor watering cycle efficiencies, all school grounds
- **Support Areas**
 - Transfer allowable expenditures from general fund to food service fund
 - Reduction of staff support positions
- **Human Resources related**
 - Attrition, purposeful management of costs in replacing staff due to retirements and resignations; decreased staffing needs due to enrollment





Budget Planning and Development

DRAFT TIER I Budget Approach March 23, 2010

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Educational Services.....estimated \$575,000

- **Reduce and/or eliminate testing and software services**
 - TransAct; Targeted use of Measures of Academic Progress assessment at the high school level
- **Activities budget reduction**
 - Supplies and program budget adjustment, recommended by the Activities Director, that will not negatively impact any activity
- **Reduction of field trips at the high school**
- **Ever more effective and efficient use of Targeted Services**





Budget Planning and Development

DRAFT TIER I Budget Approach March 23, 2010

TIER I: Budget modification approach the district continues to review and is most likely to propose

Educational Services *continued*

- **Staffing adjustments**

- Class size ratio increases: 1 at middle school, 1 to 1.4 at high school
 - *Spring Lake Park has consistently improved class size standing in recent years due to budget reductions in other areas*
 - *Purposeful allocation of resources has allowed us to maintain and lower class sizes in the past while others have increased*
 - *The high school ranks #2 in Metro ECSU study, middle school improved from very bottom to 11 of 22. These changes, we anticipate, would result in our class sizes remaining at a similar ranking*
 - *These changes will not increase middle school core class sizes*





Budget Planning and Development

DRAFT TIER I Budget Approach March 23, 2010

TIER I: Budget modification approach the district continues to review and is most likely to propose

Educational Services *continued*

- **Staffing adjustments**
 - Elementary media specialists shared – 1 staff per two schools
 - Paraprofessional position
 - Restructure prep specialist schedule at Westwood Intermediate School, and restructure programming within elementary Gifted and Talented services





Budget Planning and Development

DRAFT TIER I Budget Approach March 23, 2010

TIER I: Budget modification approach the district continues to review and is most likely to propose

Educational Services/Special Education

estimated \$310,000

- Reduce program “slots” at programs outside the district. We can accomplish this by effectively and efficiently providing these services within the district, as well as students aging out of the program
- Billing of staff services provided to external programs
- Staff reductions due to students “aging out” of programs, as well as extremely encouraging results realized by the implementation of Systems of Interventions in each school. This provides services to students, while proactively reducing the number of students in need of Special Education services
- Materials and supplies reduction





Budget Planning and Development

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TIER I: Budget modification approach the district continues to review and is most likely to propose

Revenue Generation.....*estimated \$440,000*

- Increased enrollment, Lighthouse Program for the highly gifted
- Move forward with the planning and implementation of Q Comp

Administration/Administration Support

estimated \$200,000

- Restructuring of administrative services at grades 9-12
- Restructuring of administrative staffing at the district level





Budget Planning and Development

DRAFT TIER II Budget Approach March 23, 2010



TIER II: Likely to be implemented but requires further study to identify potential and level of savings

- Further transportation efficiencies
- Further review and modification of elementary instructional delivery models
- Energy savings - eliminate or charge for staff appliances
- Utilize federal funds and integration revenue to support district and school-level professional learning
- Further use of targeted services programming
- Further attrition



Budget Planning and Development

DRAFT TIER III Budget Approach March 23, 2010

TIER III: Areas not recommended as budget modifications at this time.
Could receive further consideration if the state were to cut the level of funding for schools

- Further administrative/administrative support reductions at the school-level
- Further reductions in the area of technology
- Review of the delivery of the fifth grade band program
- Further reductions within the area of buildings and grounds
- Reductions of supply and program budgets
- Reduction of elementary cluster planning days
- Supply and program budgets further reduced
- Further class size increases





Resources: a challenge we will meet in planning for a very successful 2010-2011



- The purpose of budget planning and development is to align resources with our vision and identified needs and directions within our strategic plan, positioning us to make effective decisions now and in the future
- Budget reductions are difficult as the district does not have “extra” programs or services in place. Modifications impact staff, directly or indirectly, as 77% of our budget is in the area of staffing. This is not something we take lightly.
- Ultimately, our primary focus must be to align and maximize the use of limited resources to both **personalize and improve the learning of each of our students**
- This is a great school district, with great students and a great staff. Despite the resource challenges – the same faced by many if not most businesses and families in our community– we will continue to make progress. I firmly believe we are positioning the district, our staff, and our students, to have a very successful year in 2010-2011.